

NOTICE TO BIDDERS

SP 07-612-19

Please note the bid submittal includes the following items:

- ☐ **Bidders Name, Address, and Telephone Number must be completed on the Proposal Cover Page.**
- ☐ **Proposal Guaranty required in 1208 of Special Provisions.**
- ☐ **Attachment 32-24 must be completed including signature and date.**
- ☐ **Proof of Workers Compensation Insurance Coverage form must be completed including signature and date.**
- ☐ **Non-Collusion Declaration must be completed including signature and date.**
- ☐ **Schedule of Unit Prices must be completed including item unit prices, unit price extensions, project subtotals, bidder information, signature and date.**
- ☐ **The Back Cover of the proposal requires completed:**
 - **Grand Total \$ for project total.**
 - **Disadvantage Business Enterprise Certification Percentage**
 - **Receipt of Addenda**
 - **Execution of Proposal**
 - **Signature, and Company Information**

This checklist is intended only as a notice to aid bidders in completing the Proposal. It does not in any way release the bidder from reading and completing the proposal in its entirety.